

**FURNISH AND DELIVER ONE (1) UTILITY TRACTOR TO THE HAWAII STATE
DEPARTMENT OF EDUCATION KOHALA HIGH SCHOOL
IFB D23-057**

Chief Procurement Officer
Hawaii State Department of Education
Honolulu, Hawaii 96813

To Whom It May Concern:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications, Special Conditions, and General Conditions attached hereto and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) the undersigned is declaring the undersigned's offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) the undersigned is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: **(Check ✓ one only)**

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**
 A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, and, if applicable, registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.
State of incorporation: _____

Offeror is:

- Sole Proprietor Partnership Corporation Joint Venture Other

Federal I.D. Number: _____ Hawaii General Tax License I.D. Number: _____

Payment address (other than street address below): _____

City, State, Zip Code: _____

Business address (street address): _____

City, State, Zip Code: _____

Date: _____

Respectfully submitted:

Phone Number: _____

Authorized (Original) Signature

Fax Number: _____

Name and Title (Type or Print)

E-mail Address: _____

*

Exact Legal Name of Company (Offeror)

*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed: _____

Offeror: _____

EXHIBIT A
OFFEROR INFORMATION

Offeror shall provide the Exhibit A, including attachments if applicable, within three (3) business days from STATE's request.

A. Brochures and/or Specifications Literature

Offeror shall submit with their bid, the manufacturer's brochures and/or specifications literature for the vehicle offered.

Upon request, Offeror shall provide, at Offeror's own expense and within three (3) working days from the STATE's request, additional information necessary to verify acceptability of vehicle offered. Failure to comply with these requirements may result in rejection of bid.

Brochures and/or Specifications Literature attached Yes

B. Authorized Distributor or Reseller

At the time of bidding, Offeror shall be either authorized distributor or reseller of the vehicle. As evidence of this, Offeror shall be required to provide documentation from the manufacturer which verifies Offeror's status as an authorized distributor or reseller.

Authorized distributor or dealer's documentation attached Yes

C. Office Location

At the time of bidding, and throughout the contract and warranty period, Offeror shall have an office located in Hawaii from where business is conducted and from where the company is accessible to telephone calls for complaints or requests that need immediate attention. An answering service is not acceptable.

Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
Office Telephone Number _____
Other Phone Number _____

Offeror: _____

D. Authorized Service Facility

At the time of bidding, and throughout the contract and warranty period, Offeror shall have service and repair facilities on the island of Hawaii and have at least one (1) manufacturer-trained technician, able to service and repair the subject vehicle. Offeror must have access to an inventory of parts for the repair and maintenance of the subject vehicle.

If Offeror does not have servicing and repair capabilities, he shall arrange with a third-party provider of said services to provide the STATE with maintenance and repair services. This third-party provider must have trained personnel based on the island of Hawaii where business is conducted and must have access to an inventory of parts for the repair and maintenance of the vehicle offered.

Company Name _____
Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
Office Telephone Number _____
Other Phone Number _____
Business Hours _____

E. Personnel

Offeror shall designate at least one (1) employee as the STATE POC for this contract. This individual shall be based on the island of Hawaii and available during regular business hours, 7:45 a.m. to 4:30 p.m. HST, Monday to Friday excluding holidays, and shall have the knowledge, experience and authority to answer questions, resolve problems, and provide follow-up assistance regarding and relating to the sale, warranty servicing, maintenance and repair of the subject vehicle.

POC Name _____
Telephone Number _____
Cell Number _____
Fax Number _____
Email Address _____